

## SECTION 1 - INTRODUCTION

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- (i) This part of the Constitution sets out which bodies and individuals are responsible for particular functions of the Authority. These fall into two categories:
- Council functions
  - Local choice functions; and
  - Executive functions
- (ii) These are described in more detail in this part of the Constitution. Also included in this part of the Constitution are details of the membership of boards and committees, the Scheme of Delegation to Officers, and the list of Proper Officer designations. The list of Proper Officer designations sets out the officers responsible for certain functions under a particular piece of legislation.

### **Council Functions**

- (iii) Full Council can discharge all the Council's non-executive functions, but it cannot discharge executive functions or take executive decisions. The list of "Non-executive functions" is fixed by law, principally the Local Government Act 2000 and the Local Authorities (Functions and Responsibilities) (England) Regulations 2000.

Some non-executive functions may only be discharged by full Council, whereas others can be delegated to Committees, Sub-Committees and Officers. This is set out in section 2 of this Constitution.

### **Local Choice Functions**

- (iv) There are a number of functions for which Councils are able to determine responsibility locally. These are known as "local choice functions". Section 3 of this part of the Constitution sets out which local choice functions will be the responsibility of Council, a Committee or Cabinet respectively.

### **Executive Functions**

- (v) All other functions are executive functions. Decisions about these functions may be taken by the Leader, the Cabinet, individual Cabinet members, Cabinet committees, joint arrangements with other authorities and officers. Further information about the executive delegation scheme and its operation is set out in Section 4 of this part of the Constitution.